

Epilepsy Waikato Charitable Trust

AGM meeting at: 6:30 pm on Friday 24th October 2025

Venue: Trust Waikato, 4 Little London Lane, Hamilton Central, Hamilton 3204 (& by Teams)

AGM Minutes (24th October 2025)

Present

Chairperson(s):	Tracey Morgan	Rebecca Cuples	
Trustees:	Ashita Bhudia	Stephen Harlow	Jacqui Elphick
	Trevarr McCarthy		
Epilepsy Advisor:	Esther Liddle		
Administrator/Secretary:	David Nicholls		
Visitor(s):	Jill Davies		

1. Welcome & quorum declaration

Rebecca/Tracey Started out with the Co-Chairs welcome.

2. Apologies

David & Maria Lowe, Bryce Hopkins, Karl Bentley

Moved the apologies be accepted.

Moved - Tracey Morgan Seconded - Trevarr McCarthy carried

3. Confirmation of minutes of previous AGM

Moved the minutes of the **EWCT AGM** held on 16th September 2024 be accepted as a true and correct account.

Moved - Stephen Harlow Seconded - Jacqui Elphick carried

4. Matters arising

No matters arising from the minutes.

5. Patron, Hon. Tim Macindoe's address

Our patron, (Hon. Tim Macindoe) was unable to attend so his address was summarised by co-chair Rebecca Cupples.

The Co-Chair moves the Patron's annual address be adopted.

Moved – Tracey Morgan Seconded - Ashita Bhudia carried

6. Chairperson's report

The Chair's report was read by the Co-Chair.

The Chair moves the Chair's annual report (2024-2025) be received.

Moved – Trevarr McCarthy Seconded – Jacqui Elphick

7. Financial statements, entity information and service performance statement for the year ended 31 March 2023

The financial report and audited accounts were circulated before the meeting via the website and presented by the treasurer.

The Treasurer moved that the financial annual report and audited accounts be received.

Moved - Ashita Bhudia Seconded - Jill Davies (no vote required)

8. Appointment of auditors

No auditor required in the next year as EWCT falls under a funding band that does not require it even for lotteries.

Tracey Morgan/Rebecca Cupples (Co-Chairs) moved that we do not appoint an auditor for the next twelve months unless required by funders.

If required, Owen McLeod and Co. Chartered Accountants be approved as auditors or reviewers of the financial accounts and service performance of EWCT for the year ending 31st March 2026.

Moved the provisional non-appointment of auditors be accepted.

Moved – Tracey Morgan Seconded – Jacqui Elphick carried

9. General Business

- a) A talk by our student Ruben Rae on Occupational Therapy and Epilepsy was to have gone ahead. He got a job however and will now provide this as a recording to place on our website.

10. Next AGM

- a) Likely to be on or around 18th September 2026 (i.e. within 6 months of 31st March of the year).

11. Close of meeting

Refreshments