

Epilepsy Waikato Charitable Trust

AGM meeting at: 6:30 pm on Monday 16th September 2023

Venue: Trust Waikato, 4 Little London Lane, Hamilton Central, Hamilton 3204 (& by Zoom)

AGM Minutes (16th September 2024)

Present

Chairperson(s):	Tracey Morgan	Stephen Harlow	
Trustees:	Ashita Bhudia	Cyril Markham	Karl Bentley
	Trevarr McCarthy		
Epilepsy Advisor:	Esther Liddle		
Administrator/Secretary:	David Nicholls		
Visitor(s):			

1. Welcome & quorum declaration
Stephen Harlow Started out with the Co-Chairs

2. Apologies
Janice Markham, Faith, Trevarr McCarthy, Roma Lane

Moved the apologies be accepted.

Moved - Tracey Morgan Seconded - Jacqui carried/not carried

3. Confirmation of minutes of previous AGM

Moved the minutes of the **EWCT AGM** held on 12th September 2023 be accepted as a true and correct account.

Moved - Cyril Markham Seconded - Karl carried/not carried

4. Matters arising

5. Patron, Hon. Tim Macindoe's address

The Chair moves the Patron's annual address be adopted.

Moved – Tracey Morgan Seconded - Ashita carried

6. Chairperson's report

The Chair moves the Chair's annual report (2023-2024) be received.

Moved the Chair's report be adopted.

Moved – Karl Bently Seconded – Esther Liddle Carried

7. Financial statements, entity information and service performance statement for the year ended 31 March 2023

The financial report and audited accounts were circulated before the meeting via the website and presented by the treasurer.

The Treasurer moved that the financial annual report and audited accounts be received.

Moved - Ashita Seconded - Jill Davies (no vote required)

8. **Appointment of auditors**

Tracey/Stephen (Co-Chair) moved that Owen McLeod and Co. Chartered Accountants be approved as auditors or reviewers of the financial accounts and service performance of EWCT for the year ending 31st March 2025.

Moved the appointment of auditors be accepted.

Moved – Tracey Morgan Seconded – David Lowe carried

9. **General Business**

- a) The three new trustees introduced themselves.
- b) Cyril announced he had resigned at the trust meeting earlier.
- c) Life Membership awards for David Lowe & Maria Lowe.
- d) Talk on VNS via Zoom by Belinda Crawford-Brown of LivaNova.

10. **Next AGM**

- a) Likely to be on or around 10th September 2025 (i.e. within 6 months of 31st March of the year).

11. **Close of meeting**

Refreshments