

Epilepsy Waikato Charitable Trust

AGM meeting at: 6:30 pm on Tuesday 12th September 2023

Venue: Trust Waikato, 4 Little London Lane, Hamilton Central, Hamilton 3204

AGM Minutes (12th September 2023)

Present

| | | | |
|--------------------------|----------------|---------------|--------------|
| Chairperson: | David Lowe | | |
| Trustees: | Ashita Bhudia | Cyril Markham | Karl Bentley |
| | Jill Davies | Tracey Morgan | |
| Epilepsy Advisor: | Maria Lowe | | |
| Administrator/Secretary: | David Nicholls | | |
| Visitor(s): | Trevor Worth | | |

1. Welcome & quorum declaration

2. Apologies

Moved the apologies be accepted.

Moved - David Lowe Seconded - Jill Davies carried/not carried

3. Confirmation of minutes of previous AGM

Moved the minutes of the **EWCT AGM** held on 13th September 2022 be accepted as a true and correct account.

Moved - David Lowe Seconded - Jill Davies carried/not carried

4. Matters arising

5. Patron, Hon. Tim Macindoe's address

The Chair moves the Patron's annual address be adopted.

Moved - David Lowe Seconded - Jill Davies carried/not carried

6. Chairperson's report

The Chair moves the Chair's annual report (2022-2023) be adopted.

Moved the Chair's report be accepted.

Moved - David Lowe Seconded - Jill Davies carried/not carried

7. Financial statements, entity information and service performance statement for the year ended 31 March 2023

The financial report and audited accounts were circulated before the meeting via the website and presented by the treasurer.

Moved the Treasurer's report and presentation be accepted.

Moved - David Lowe Seconded - Jill Davies carried/not carried

8. **Appointment of auditors**

David Lowe (Chair) moved that Owen McLeod and Co. Chartered Accountants [or other] be approved as auditors or reviewers of the financial accounts and service performance of EWCT for the year ending 31st March 2024.

Moved the appointment of auditors be accepted.

Moved - David Lowe Seconded - Jill Davies carried/not carried

9. **General Business**

a) To consider any matters that may be properly considered at the meeting.

10. **Next AGM**

a) Likely to be on or around 10th September 2024 (i.e. within 6 months of 31st March of the year).

11. **Close of meeting**

Refreshments