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#### **Charities Services number CC46715**

### **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the 2023 Annual General Meeting of Epilepsy Waikato Charitable Trust (EWCT) will be held at the Meeting Room, Trust Waikato building, 4 Little London Lane, Hamilton, on Tuesday, 12 September 2023, commencing at 6.30 pm.

#### **AGENDA**

- 1. Welcome by chairperson
- 2. Apologies
- 3. Confirmation of minutes of the previous AGM held on 13 September 2022\*
- 4. Matters arising
- 5. Patron, Hon. Tim Macindoe's address\*
- 6. Chairperson's report\*
- 7. Financial statements (audit) for the year ended 31 March 2023\*
- 8. Appointment of auditors
- 9. General Business to consider any matters that may properly be considered at the meeting
- 10. Next AGM
- 11. Close of meeting

By order of the Board

## **David Lowe**

Chair, EWCT 01 August 2023

We are pleased to advise that the reports\* are available on our website (under "Events") at <a href="www.ewct.org.nz">www.ewct.org.nz</a>. We can reduce our environmental footprint and keep costs down by communicating electronically. If you wish to receive a printed copy of the reports, please contact the administrator/secretary [info@ewct.org.nz].

<u>Proxy</u>: Every member is entitled to attend and vote. If you are unable to attend but wish to appoint a proxy to vote on your behalf, the proxy form\* should be returned to the secretary at least 7 days before the meeting.

<u>Transport</u>: If you require transport to the meeting or can provide transport, please inform the secretary [info@ewct.org.nz] so that necessary arrangements can be made.

<u>Refreshments</u>: Light refreshments will be available after the meeting. For catering purposes, please RSVP if you will be attending [info@ewct.org.nz].

# **Valued supporters**

