



**Minutes of the Epilepsy Waikato Charitable Trust
AGM held at Trust Waikato meeting room
4 Little London Lane, Hamilton on
Tuesday 13th September 2022
at 6.30 pm**

PRESENT:

TRUST BOARD	Chairperson	David Lowe
	Deputy chairperson	Jill Davies
	Treasurer	Cyril Markham
	Trustees	Karl Bentley, Bryce Hopkins
EPILEPSY ADVISOR		Maria Lowe
ADMINISTRATOR		Margaret Paine
PATRON		Tim Macindoe
VISITORS		Tom Davies, Ashita Bhudia and Darrell Bowler

1. WELCOME

The chairperson welcomed everyone to the AGM and confirmed there was a quorum

2. APOLOGIES

Faith Gibbs, Jan Markham, Roma Lane and Helen Hopkins

Moved the apologies be accepted

David Lowe/Jill Davies

Carried

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The minutes of the Epilepsy Waikato Charitable Trust AGM held on 14th September 2021, having been circulated before the meeting were taken as read

Moved the minutes of the EWCT AGM held on 14th September 2021 be accepted as a true and correct account

Karl Bentley/Jill Davies

Carried

4. MATTERS ARISING

Nil

5. PATRON'S ADDRESS

The patron's address was circulated before the meeting on the EWCT website.

Tim Macindoe presented his address orally and wished aroha to all. Although he hasn't had a lot of contact with EWCT this last year, he is very impressed with the huge commitment

the board and team at EWCT have put in over the years with resources and encouragement. He takes great pride and honour to be the EWCT patron.

David moved the patron's report be adopted
David Lowe/Bryce Hopkins

Carried

6. CHAIRPERSON'S REPORT

The chairperson's report was circulated before the meeting on the EWCT website and taken as read.

David moved his report be received
David Lowe/Tim Macindoe

Carried

- i) David thanked the board and administrator for their work over the past year, especially Cyril and Jill. He also acknowledged Antony @ Spindlemedia was a great support.
- ii) He acknowledged the funders and supporters and made special mention to Ashita and Darrell @ Brinkworth's who prepare the monthly financial accounts.
- iii) He thanked Maria Lowe (EWCT advisor) who always gives exceptional support and service.
- iv) "Understanding and managing epilepsy" book – 100 copies given to the neurology department at Waikato Hospital plus over 60 copies donated to all the libraries in the Waikato area
- v) EWCT is the sole agent for seizure alarms –which provides a service to members plus also a source of revenue.
- vi) After a 4 year journey EWCT was successful in helping to get a trained ketogenic dietician appointed at Waikato Hospital. EWCT also made submissions to PHARMAC regarding important medical changes. PHARMAC now seek our advice and comments when changes to epilepsy drugs are on the way.

David invited discussion and comment on his report

Moved the chairperson's report be adopted
Jill Davies/Bryce Hopkins

Carried

7. FINANCIAL REPORT

The financial report, performance and independent report from the auditors were circulated before the meeting on the EWCT website, and taken as read.

Moved the financial, performance and independent reports be received
Cyril Markham/Karl Bentley

Carried

Cyril commented that EWCT is financially sound and had a good report from the auditors. The new arm of EWCT selling seizure alarms is making money which will put less pressure on grants from funders and a good example of an EWCT initiative.

Moved the financial, performance and independent reports be adopted
Cyril Markham/Karl Bentley

Carried

8. APPOINTMENT OF AUDITORS

David Lowe moved the motion “That Owen Mcleod Chartered Accountants and Auditors or a substitute approved by the trustees, be appointed as auditors or reviewers of the financial accounts and service performance of EWCT for the year ended 31st March 2023”.

David Lowe/Jill Davies

Carried

9. GENERAL BUSINESS

i) EWCT Hero Awards

The EWCT Hero Awards for 2022 recipients are Ashita Bhudia and Darrell Bowler
David asked the patron, Tim Macindoe to present the awards.

ii) Life membership

The trust board wanted Jill Davies and Bryce Hopkins to receive life membership
certificates.

Tim Macindoe presented these.

10. NEXT AGM

David advised that the next AGM would be on or around the 12th September 2023 (ie within
6 months of the end of the financial year: 31st March 2023).

11. CLOSE OF MEETING

The meeting closed at 7.01 and then followed by light refreshments.