



Minutes of Epilepsy Waikato Charitable Trust's AGM held at St Peter's Cathedral Hall, 51 Victoria Street, Hamilton, on Wednesday 13 September 2017 at 6.30 pm

Present:

Trust Board: Patron, Hon Tim Macindoe; chair, David Lowe; deputy chair, Jill Davies; treasurer, Cyril Markham; secretary, Ai Ee Teo; trustees, Faith Gibbs and Stephanie Hetaraka.

Advisor: Bryce Hopkins

Epilepsy Advisor: Maria Lowe

Members: Des Hill, Jeanette Collins, Dave Collins, Roma Lane, John Fayerman, Anita Limpus, Wade Limpus, Charles Gower and Tom Davies

Apologies:

Ingrid Turner, Carol Buchanan, Lola Barnes, Willy Hetaraka, Helen Hopkins and Jan Markham.

Moved on motion of David Lowe/Wade Limpus

That the apologies be accepted

CARRIED

Chairperson's Welcome

The meeting was called to order at 6.30 pm. The chairperson welcomed members, trustees and advisors. David said there was a quorum and declared the AGM open.

Confirmation of Minutes of previous AGM held on 13 September 2016

The Minutes, having been previously circulated, were taken as read.

Moved on motion of Des Hill/Stephanie Hetaraka

That the minutes be accepted as a true and correct record.

CARRIED

Matters Arising:

There were no matters arising.

Patron's message

Trust patron, Hon Tim Macindoe, acknowledged specifically the work Maria had done to support those living with epilepsy. He also acknowledged the decades of support Faith, Cyril and Bryce had given to the community. He felt privileged to be the patron of EWCT.

Moved on motion of David Lowe/Stephanie Hetaraka

That the Patron's message be accepted

CARRIED

Chairperson's Report – David Lowe

The chairperson's report was circulated to the members before the meeting and taken as read. David thanked the attendees, board members, advisor Bryce and Wade for their continuous support. He thanked the funders and also Maria for her hard work. He highlighted the establishment of the epilepsy social group in Tokoroa and Tauranga and a men's group in Hamilton. Another highlight of the year was the official launch of EWCT's second book, *Ariana and Jack*, by the mayor of Hamilton, Andrew King, in March this year. David also informed the meeting that as part of the Epilepsy Awareness month in November, EWCT had organised a harbour cruise (*Kewpie* in Tauranga) for members, and that some members will be taking part in the "Round the Bridges Run/Walk" in Hamilton. He said, after six years, EWCT was thriving. On behalf of members and the board, Ai Ee thanked David for his hard work and contribution to the organisation.

Moved on motion of Roma Lane/Jill Davies

That the chairperson's report be accepted.

CARRIED

Financial Reports - Cyril Markham

The financial report and service performance report were circulated to the members before the meeting and taken as read. Cyril informed the attendees that EWCT's website was a useful resource and that it was being viewed by an increasing number of people.

Moved on motion of Cyril Markham/Wade Limpus

That the financial statements and service performance report be accepted.

CARRIED

Re-election of trustees

Ai Ee Teo and Faith Gibbs, retired by rotation, and being eligible, offered themselves for re-election.

Moved on motion of David Lowe/Roma Lane

That Ai Ee Teo and Faith Gibbs be re-elected as trustees.

CARRIED

David informed members that the committee and office holders would be decided at the next board meeting (10 October).

Appointment of Auditors

Moved on motion of David Lowe /Ai Ee Teo

That Owen McLeod and Co. be reappointed to review/audit the accounts of the Trust for the year ending 31 March 2018.

CARRIED

General Business

There were no other items of general business.

Next AGM

David advised that it would probably be around August or September 2018.

The meeting closed at 6.50pm.

The chair thanked those present for their attendance and invited them to stay for some light refreshments.