



**Minutes of Epilepsy Waikato Charitable
Trust's AGM held at St Peter's Cathedral
Hall,
51 Victoria Street, Hamilton,
on Tuesday 13 September 2016 at 6.30pm**

Present:

Trust Board: Chair David Lowe; deputy chair Jill Davies; treasurer Cyril Markham; secretary Ai Ee Teo; trustees - Faith Gibbs and Wade Limpus.

Advisor: Bryce Hopkins

Epilepsy Advisors: Maria Lowe and Margaret McQuillan

Members: Roma Lane, Mike Jurisich, John Fayerman, Des Hill, Thomas Mandeno, Cathy Davidson and Anita Limpus.

Apologies:

Tim Macindoe (Patron), Stephanie Hetaraka (trustee), Ingrid Turner, Lorna Bird, Lewis Bird, Tom Davies, Helen Hopkins and Jan Markham.

Moved on motion of David Lowe/Ai Ee Teo

That the apologies be accepted

CARRIED

Chairperson's Welcome

The meeting was called to order at 6.30pm. The chairperson welcomed members, trustees and advisors. David said there was a quorum and declared the AGM open.

Confirmation of Minutes of previous AGM held on 13 October 2015

The Minutes, having been previously circulated, were taken as read.

Moved on motion of David Lowe/Faith Gibbs

That the minutes be accepted as a true and correct record.

CARRIED

Matters Arising:

There were no matters arising.

Patron's message

Trust Patron, Tim Macindoe, Member of Parliament for Hamilton West, sent his apologies as he was unable to be present. David Lowe read out the patron's message on his behalf.

Moved on motion of David Lowe/Bryce Hopkins

That the Patron's message be accepted

CARRIED

Chairperson's Report

The chairperson's report was circulated to the members before the meeting and taken as read. David Lowe highlighted a number of significant events in his report.

Moved on motion of David Lowe/Ai Ee Teo

That the chairperson's report be accepted.

CARRIED

Financial Reports - Cyril Markham

The financial reports were circulated to the members before the meeting and taken as read. The treasurer explained that the trust's account had been reviewed and that there was now a requirement to include a service performance report.

Moved on motion of Cyril Markham/Faith Gibbs

That the financial statements and reports be accepted.

CARRIED

Re-election of trustees

David Lowe and Jill Davies, who retired by rotation and being eligible, offered themselves for re-election.

Moved on motion of Ai Ee Teo/Faith Gibbs

That David Lowe and Jill Davies be re-elected as trustees.

CARRIED

Appointment of Auditors

Moved on motion of David Lowe /Cyril Markham

That Owen McLeod and Co. be reappointed to review/audit the accounts of the Trust for the year ending 31 March 2017. **CARRIED**

General Business

Des Hill congratulated the trustees on the achievements of the organisation.

John Fayerman thanked Maria for her unstinting support to the members.

Thomas Mandeno praised the community spirit of the social group in helping members and clients.

Trade Me - Cyril said there had not been many items received for sale. It was important that the items were of reasonably good quality to trade in.

Cathy Davidson suggested that a guest speaker be considered for future meetings.

Cyril moved for a vote of thanks to David for all his hard work.

The meeting closed at 6.55pm.

The chair thanked those present for their attendance and invited everyone to stay around for some soup and light refreshments.